

REDDING AREA BUS AUTHORITY
 Regular Meeting
 City Council Chambers
 777 Cypress Avenue
 Redding, California 96001
 March 18, 2019 – 5:15 p.m.

The Redding Area Bus Authority (RABA) regular meeting was called to order at 5:15 p.m. by Chair Adam McElvain (City of Redding) with the following Board Members present: Joe Chimenti (Shasta County), Richard Kern (Shasta Lake City), Stan Neutze (City of Anderson - Alternate), Michael Dacquisto (City of Redding), Kristen Schreder (City of Redding), and Julie Winter (City of Redding). Board Member Erin Resner (City of Redding) arrived at 5:22 p.m. during item no. 5.2.

Also present were: City Manager Barry Tippin, Assistant City Manager Sheri DeMaagd, City Attorney Barry E. DeWalt, RABA Executive Officer/Public Works Director Chuck Aukland, Assistant City Clerk Sharlene Tipton, and Executive Assistant Joan Twomey.

CONSENT CALENDAR

The following matters were considered inclusively under the Consent Calendar and each staff report to Redding Area Bus Authority is incorporated herein by reference:

- 4(a). Approve Minutes – Regular Meeting of January 28, 2019.
[R-010-500]
- 4.1. Accept the December 2018 Cash Report, including RABA investments totaling \$3,195,571.12, and Accounts Payable Register No. 6, check numbers 200522 through 200531, inclusive, in the amount of \$482,885.77.
[R-010-250-025/R-010-250-350]
- 4.2. Accept the January 2019 Cash Report, including RABA investments totaling \$2,983,148.32, and Accounts Payable Register No. 7, check numbers 200532 through 200541, inclusive, in the amount of \$501,982.03.
[R-010-250-025/R-010-250-350]
- 4.3. Accept the Treasurer’s Report for the month of January 2019, noting a portfolio balance of \$2,986,409.42.
[R-010-250]
- 4.4. Accept the System Report with monthly Performance Report and Ridership Trends for December 2018. Fixed Route ridership totaled 46,756, showing a decrease in fixed ridership of 2.75 percent from the previous month and a decrease of 12.0 percent from last year. Paratransit Service ridership totaled 3,971, showing a 3.29 percent decrease from the previous month and an 8.8 percent decrease from last year. Burney Express ridership totaled 337, showing a decrease of 3.99 percent from the previous month, and a 15.0 percent decrease from last year.
[R-010-800]
- 4.5. Accept the System Report with monthly Performance Report and Ridership Trends for January 2019. Fixed Route ridership totaled 48,412, showing an increase in fixed ridership of 3.55 percent from the previous month and a decrease of 12.0 percent from last year. Paratransit Service ridership totaled 4,469, showing a 12.54 percent increase from the previous month, and a 7.1 percent decrease from last year. Burney Express ridership totaled 315, showing a decrease of 6.53 percent from the previous month, and an 18.0 percent decrease from last year.
[R-010-800]
- 4.6. Approve the establishment of a special route for the Kool April Nites event on April 27, 2019.
[R-010-775]

- 4.7. Approve the request to provide shuttle service for the Sundial Splash event on June 15, 2019, free of charge, to promote RABA services available to the community.
[R-010-775]
- 4.8. Adopt RABA Resolution No. 2019-001, a resolution of the Redding Area Bus Authority delegating authority to the Executive Officer to execute and approve all project lists, certifications and assurances, application documents, and to perform all actions necessary to obtain Low Carbon Transit Operations allocations.
[R-010-280/R-010-700]

A MOTION WAS MADE by Board Member Winter, seconded by Board Member Chimenti, that the foregoing items on the Consent Calendar be accepted, acknowledged, adopted, approved, and/or authorized as recommended.

The Vote:

AYES: Board Members - Chimenti, Dacquisto, Kern, Neutze, Schreder, Winter, and McElvain
 NOES: Board Members - None
 ABSENT: Board Members - Resner
 ABSTAIN: Board Members – None

RABA Resolution No. 2019-001 is on file in the Office of the City Clerk.

REGULAR CALENDAR: REPORTS & COMMUNICATIONS OF DEPARTMENT

- 5.1. Request to use the CalACT Vehicle Purchasing Cooperative contract to purchase four (4) para-transit vans; and Resolution – 2nd Amendment to RABA Resolution No. 2018-004 (R-010-900)
 Executive Officer/Public Works Director Aukland highlighted the Report to the Board of Directors of RABA (staff report), incorporated herein by reference.

A discussion amongst the Board Members ensued.

A MOTION WAS MADE by Board Member Schreder, seconded by Board Member Winter, to: (1) authorize staff to procure four (4) para-transit vans using the CalACT Vehicle Purchasing Cooperative Contract; and (2) adopt RABA Resolution No. 2019-002, a resolution of the Redding Area Bus Authority approving and adopting the 2nd Amendment to RABA Resolution No. 2018-004 appropriating \$200,000 in State of Good Repairs funds from the Shasta Regional Transportation Agency on behalf of Shasta County for the purchase of two Burney Express vehicles.

The Vote:

AYES: Board Members - Chimenti, Dacquisto, Kern, Neutze, Schreder, Winter, and McElvain
 NOES: Board Members - None
 ABSENT: Board Members - Resner
 ABSTAIN: Board Members – None

RABA Resolution No. 2019-002 is on file in the Office of the City Clerk.

- 5.2. Approve FY 15/16 Low Carbon Transit Operations Program (LCTOP) Funds for Crosstown Express
 [R-010-775]
 Executive Officer/Public Works Director Aukland highlighted the Report to the Board of Directors of RABA (staff report), incorporated herein by reference.

Board Member Erin Resner entered the Chamber at 5:22 pm.

A discussing amongst the Board members ensued.

A MOTION WAS MADE by Board Member Winter, seconded by Board Member Schreder, to approve using the Fiscal Year 2015-16 LCTOP funds for Crosstown Express (CTE) operations. This would implement “Free Ride Days” on CTE from April 1, 2019, to June 28, 2019. The Vote: Unanimous Ayes.

ADJOURNMENT

There being no further business, at the hour of 5:25 p.m. Chair McElvain declared the meeting adjourned.

APPROVED:

Adam McElvain, Chair

ATTEST:

Pamela Mize, Redding City Clerk
and Secretary to the Redding Area Bus Authority