

**SHASTA PUBLIC LIBRARIES
CITIZENS ADVISORY COMMITTEE**

**Redding Library Community Room, 1100 Parkview Avenue, Redding, California
Wednesday, April 3, 2019**

Minutes

The regular meeting of the Library Citizens Advisory Committee was called to order by Chair Peggy O'Lea at 4:01 p.m.

Roll Call

The following Committee Members were present: Peggy O'Lea, Joe Shipman, Kim Faires, Francie Sullivan, and Randi Slaughter. Committee Member Slaughter left the meeting at 4:58 p.m. Community Services Director Kim Niemer, Library Director Anna Tracy, Library Assistant Director Elizabeth Kelley, Library Administrative Assistant Cera Siple, Library Youth Services Supervisor Malia Beckstrand, City of Redding Project Coordinator Angie Lidster, Shasta County Senior Administrative Analyst Elaine Grossman, and Friends of Shasta County Libraries President Fred Pepper were also in attendance.

Public Comment

No public comments were made.

Consent Calendar

The minutes of the meeting held on March 6, 2019, were presented. Some minor changes were suggested under the headings of Roll Call, Consent Calendar, and Reports from the Friends of Libraries and the Shasta Library Foundation.

Motion: To accept the minutes with the suggested changes.
(Made by Sullivan, Seconded by Faires)

AYES: Faires, Shipman, O'Lea, Sullivan, Slaughter
NOES: None
ABSTAIN: None
ABSENT: None

Motion Carries

Election of Committee Chair and Vice Chair

Community Services Director Kim Niemer suggested the assignments of Chair and Vice-Chair rotate annually based on the appointment date of each committee member.

Motion: To elect Peggy O'Lea as the Library Citizens Advisory Committee Chair, Randi Slaughter as the Vice Chair, and to rotate the assignment each year based on the appointment date.
(Made by Shipman, Seconded by Faires)

AYES: Faires, Shipman, O'Lea, Sullivan, Slaughter
NOES: None
ABSTAIN: None
ABSENT: None

Motion Carries

Budget Update

City of Redding Project Coordinator Angie Lidster led the Committee through the bi-annual budget update, highlighting major projects, new revenue initiatives and cost-reduction measures. The current budget projects a positive cash flow through the fiscal year 2023-2024.

Motion: To accept the budget update as proposed.
(Made by Slaughter, Seconded by Shipman)

AYES: Faires, Shipman, O'Lea, Sullivan, Slaughter
NOES: None
ABSTAIN: None
ABSENT: None

Motion Carries

Presentation on Literacy Program

Library Youth Services Supervisor Malia Beckstrand gave a brief presentation on the Library Literacy Program, which includes one-on-one tutoring and a new preschool book-bag program called *Ready & Reading*. Ms. Beckstrand noted that the literacy program has expanded from only serving adults to serving families of all ages with support from a grant from the California State Library.

Resource Committee Distribution Report

Library Director Anna Tracy briefly described the annual Resource Committee meeting and directed the Committee's attention to the distribution chart in the staff report. Director Tracy specifically noted new or increased funding for marketing, technology, programming, and branch collections for fiscal year 2019/2020.

Library Director's Report and Statistics for February 2019

Director Tracy directed the Committee's attention to the staff report and elaborated on February's program attendance, digital materials circulation, and upcoming collection management tools. The Committee discussed the consistently low number of monthly incidents.

Community Services Director's Report

Director Niemer updated the Committee about upcoming changes at South City Park, including partnerships with local community groups and potential activities. She also discussed completed

maintenance work on Library grounds and how well the new elastomeric roof coating had performed in recent rainy weather.

Strategic Plan Update

Director Niemer reminded the Committee about the upcoming strategic planning meetings scheduled for April 16. Director Tracy noted a generally positive response about the public meetings.

Burney Library Update

Director Niemer detailed the Friends of Intermountain Libraries proposal to purchase a new Burney Library Building that will be taken to the Shasta County Board of Supervisors on April 16.

Reports from the Friends of Libraries and the Shasta Library Foundation

Friends of Shasta County Libraries President Fred Pepper announced a patio book-sale scheduled for April 6. A total of 6,610 items were donated to the Redding Library and bookstore sales exceeded \$3,000 in March. Director Tracy indicated the Burney Library's bookstore was reorganized and encouraged the Committee to visit the storefront.

Committee Comments

Committee member Francie Sullivan expressed her appreciation for the opportunity to sit on the Committee.

Adjournment

Chair O'Lea adjourned the meeting at 5:38 p.m.

Approved By: _____


Committee Chair